

2023-2024 学年春季学期语言中心课程助教岗位列表 (LCTU-TA Positions in Spring 2024)

课程类别 Course Type	课程名称 Course Title	助教岗位职责 TA Duties	助教能力要求 TA Qualifications	拟设岗位数量 Number of TA Positions
研究生英语 Graduate English	博士生英语 Academic English for Doctoral Students	(1) 协助教师批改学生作业; (2) 协助教师组织口语交流; (3) 协助教师管理教学班级; (4) 提供其它必要的教学支持。 工作侧重点因课型而异, 具体由任课教师安排。 (1) Assist teachers in correcting students' homework; (2) Assist teachers in organizing oral communication; (3) Assist teachers in managing teaching classes; (4) Provide other necessary teaching support. The focus of work varies with different types of courses, and the specific arrangements are decided by the teachers.	(1) 英语研究论文写作能力强, 最好有论文发表经验; (2) 英语口语流利, 语音清晰规范。 (1) Outstanding English research paper writing ability, preferably with paper publishing experience; (2) Fluent in speaking English with clear and standardized pronunciation.	1
	硕士生英语 Academic English for Master's Students	(1) 协助教师批改学生作业; (2) 协助教师组织口语交流; (3) 协助教师管理教学班级; (4) 提供其它必要的教学支持。 工作侧重点因课型而异, 具体由任课教师安排。 (1) Assist teachers in correcting students' homework; (2) Assist teachers in organizing oral communication; (3) Assist teachers in managing teaching classes; (4) Provide other necessary teaching support. The focus of work varies with different types of courses, and the specific arrangements are decided by the teachers.	(1) 英语口语交流能力强, 语音清晰规范; (2) 英语论文读写能力较强。 (1) Excellent oral communication skills with clear and standardized pronunciation; (2) Excellent in English papers reading and writing.	3

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本科生英语 Undergraduate English	英语阅读写作 English Reading & Writing	<p>(1) 协助教师批改学生作业； (2) 协助教师管理教学班级； (3) 提供其它必要的教学支持。 工作侧重点因课堂而异，具体由任课教师安排。</p> <p>(1) Assist teachers in correcting students' homework; (2) Assist teachers in managing teaching classes; (3) Provide other necessary teaching support. The focus of work varies with different types of courses, and the specific arrangements are decided by the teachers.</p>	<p>学术性英语读写能力强，熟悉英语研究论文写作规范。</p> <p>Outstanding academic English reading and writing skills, and familiar with the writing standards of English research papers.</p>	5
	英语听说交流 Spoken English Communication	<p>(1) 协助教师批改学生作业； (2) 协助教师组织口语交流； (3) 协助教师管理教学班级； (4) 提供其它必要的教学支持。 工作侧重点因课堂而异，具体由任课教师安排。</p> <p>(1) Assist teachers in correcting students' homework; (2) Assist teachers in organizing oral communication; (3) Assist teachers in managing teaching classes; (4) Provide other necessary teaching support. The focus of work varies with different types of courses, and the specific arrangements are decided by the teachers.</p>	<p>英语口语交流能力强，语音清晰规范 英语专业学生</p> <p>Excellent oral communication skills with clear and standardized pronunciation.</p>	5
	英语口语译入门	<p>(1) 协助教师批改学生作业； (2) 协助教师管理教学班级； (3) 提供其它必要的教学支持。</p> <p>(1) Assist teachers in correcting students' homework; (2) Assist teachers in managing teaching classes; (3) Provide other necessary teaching support.</p>	<p>英语阅读写作和口语交流综合能力较强。</p> <p>Excellent in comprehensive ability of English reading, writing and oral communication.</p>	1

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	英语报刊选读	(1) 协助教师批改学生作业： (2) 提供其它必要的教学支持。 (1) Assist teachers in correcting students' homework; (2) Provide other necessary teaching support.	英语阅读写作和口语交流综合能力较强。 Excellent in comprehensive ability of English reading, writing and oral communication.	1
二外 Second foreign languages	日语	教学辅助：(1) 作业批改 (2) 测验、课堂辅助 (3) 教具制作。 教务辅助：(1) 合同、材料校内、校外盖章提交 (2) 日语教研室第二课堂设置及其他准备工作	日语为母语或专业程度，对流行文化有了解，对助教工作有兴趣，有较充裕的时间。	2
	德语	1、协调教师组织课堂活动；2、协助教师批改学生作业；3、提供其他必要的教学支持	母语为德语或本科专业为德语	1
	韩语	(1) 协助教师批改学生作业； (2) 协助教师组织口语练习； (3) 补充语言文化相关资讯	韩语母语者	1
	西班牙语	(1) 协助教师组织口语练习； (2) 协助教师批改学生作业； (3) 补充语言文化相关资讯	西班牙语母语者	1
	葡萄牙语	(1) 协助教师批改学生作业； (2) 协助教师组织口语练习； (3) 补充语言文化相关资讯	葡萄牙语母语者	1

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对外汉语 Chinese as a foreign language	初级汉语阅读与写作(2)	课后阅读写作辅导	有汉语基础知识，普通话标准，有写作能力	1
	高级汉语阅读与写作(2)	课后阅读写作辅导，讨论思路提纲，预批作业	有汉语基础知识，普通话标准，有写作能力	1
	初级汉语	每周与同学进行口语练习、纠音，纠正错误。课上随堂跟课，课后反馈建议。	有汉语基础知识，普通话标准，英语较流畅。	2
	中级汉语/高级汉语	课后口语练习、纠音，检查作业，纠正错误	有汉语基础知识，普通话标准	1
	中国概况	(1) 准备教学材料 (2) 课后答疑解惑，帮助学生理解中国概况 (3) 帮助学生完成课程作业 (4) 批改作业 (5) 协助教师进行期末报告等一些与教学相关的工作。	对国情有了解，知识面广；工作认真负责，普通话标准，对国情有较多了解	2